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UNIVERSITY ARCHITECT

Req #: 57382
Department: PLANNING & BUDGETING
Appointing Department Web Address: <http://www.washington.edu/admin/pb/home/>
Job Location: Seattle Campus
Job Location Detail: UW Tower T-12
Posting Date: 08/25/2009
Closing Info: Open Until Filled
Salary: Salary and benefits are competitive. Salary will be commensurate with experience and qualifications.

The University of Washington (UW) is proud to be one of the nation's premier educational and research institutions. Our people are the most important asset in our pursuit of achieving excellence in education, research, and community service. Our staff not only enjoys outstanding benefits and professional growth opportunities, but also an environment noted for diversity, community involvement, intellectual excitement, artistic pursuits, and natural beauty.

The University of Washington's Office of the Vice Provost for Planning and Budgeting assists the Provost in developing and managing the University's long range capital plan and biennium capital budget; long range facilities, open space, infrastructure, and precinct plans; and other key university physical development and program planning initiatives. The Office also operates the university space management system and provides space utilization and space planning analyses; and manages development of the university geospatial data information system for facilities, open space, infrastructure, environmental systems, among other data related to the built-environment.

The **University Architect** provides leadership, counsel and oversight to master, precinct, building, and infrastructure planning for the University of Washington's three campuses to ensure continuity of the University's commitment to design and planning excellence.

DUTIES & RESPONSIBILITIES:

Facilitating the development of effective master and precinct planning for University of Washington campuses.

Creating physical development analyses of the built and undeveloped on-campus, near-campus, and local/regional environments and systems associated with proposed university uses and/or capital investments.

Providing ongoing design review and proactive assistance that will support the work of the University of Washington Architectural Commission and Campus Landscape Advisory Committee.

Facilitating discussion among university leaders, the University Capital Projects Office and Facilities Services regarding strategic and long range planning objectives.

Developing scope-of-work agreements and managing professional planning and design consulting services which support specific planning projects undertaken by the Office of the Vice Provost for Planning and Budget.

Participating in University of Washington Board of Regents; university student, staff and faculty; and other public presentations; and serving as a member of the University Architectural Commission and Campus Landscape Advisory Committee, and other groups as assigned by the Vice Provost.

Leadership and facilitation of a regular monthly professional development seminar for interested staff in the Office of the Vice Provost, the Capital Projects Office, Facilities Operations, faculty and students, and other interested persons which will explore the emerging opportunities, challenges, information and research outcomes regarding climate change and specifically high performance buildings and products, detailed life cycle and sustainable site development case studies, and dialogue with national and global university peers.

Supervision of professional staff, student interns, and others as assigned by the Vice Provost.

As a UW employee, you will enjoy generous benefits and work/life programs. For a complete description of our benefits for this position, please visit our [benefits website](#).

Requirements:

The position requires a professional undergraduate degree in Architecture.

The position also requires registration as an architect – with an ability to achieve registration in the State of Washington within one year of the starting date.

The position requires a minimum of ten years experience in architecture and planning, working in the major research university or similar complex institutional or corporate environment.

Equivalent education/experience will substitute for all minimum qualifications except when there are legal requirements, such as a license/certification/registration.

Desired:

Advanced professional degree.

Demonstrated success in architectural design development, integrated and sustainable design processes, life-cycle cost analyses, management of historic and cultural resource assessments, and major capital project management including construction administration.

Excellent oral, written, and presentation communication skills.

LEED Accredited Professional certification or similar.

Strong competency in graphic skills applied to site planning, building massing, and conceptualization studies including hand sketching and digital visualization.

Strong design/planning solution management and process documentation skills.

Strong ability to establish and maintain productive relationships with a diverse range of people.

Strong ability to assess architectural program and design challenges, and develop

innovative and cost-effective solutions working both individually and collaboratively in large work-group settings.

Strong commitment to mentoring and providing professional development support to staff.

Condition of Employment:

The University Architect may be required to participate in meetings/events outside the normal 8:00am - 5:00pm, M - F workday. The incumbent is expected to travel among UW campuses/properties, as well as to other higher education institutional campuses as necessary. This individual will participate in conducting multiple work activities outdoors and thus may be outdoors in all weather conditions.

Application Process:

Part of the application process for this position includes completing on-line Employment Eligibility and cover letter assessments to obtain additional information that will be used in the evaluation process. The assessments will appear on your screen for you to complete as soon as you select "Apply to this Position" on this job announcement. Once you begin an assessment, it must be completed at that time. If you select to take it later, it will appear on your "My Jobs" page to take when you are ready. **Please note that your application will not be reviewed, and you will not be considered for this position until these assessments are complete.**

The University of Washington is an equal opportunity, affirmative action employer. To request disability accommodation in the application process, contact the Disability Services Office at 206.543.6450 / 206.543.6452 (tty) or dso@u.washington.edu.

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